



High School Internship Program for Diverse Students - 2022

INTRODUCTION AND INSTRUCTION

This booklet contains your application for our 2022 High School Internship Program for Diverse Students. Before we will consider your application, we must receive the following documentation:

Complete the enclosed application forms:

1. Personal Information;
2. Application Essay (Please type);
3. Applicant Profile;
4. Teacher Reference;
5. Conditions of Participation (signed); **AND**
6. Letter of Recommendation (see cover letter).

Please note: Please be certain that these forms are completely filled out and that every form is properly signed. Your application will be rejected if we have not received all of the materials listed above by April 15, 2022.



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Personal Information and Essay 2021

STUDENT INFORMATION

Name (legal name) _____

male female

Last _____ First _____ Middle Initial _____ Nickname _____

Permanent Address: _____

City _____ State _____ Zip Code _____

Permanent Telephone (____) _____ Cell (____) _____

Current School _____ Current Grade _____ Graduation Year _____

Date of birth _____ Age _____ Email address _____
month/day/year

Family Information

Mother or guardian's name _____
Last First Middle Initial

Permanent Address: _____

City _____ State _____ Zip Code _____

Father or guardian's name _____
Last First Middle Initial

Permanent Address: _____

City _____ State _____ Zip Code _____



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APPLICATION ESSAY

Please type

On a separate sheet of paper, please write a one page essay on your personal and professional goals and aspirations.



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Applicant Profile

Name (legal name)

Last

First

Middle Initial

Nickname

Please answer the following questions in the space provided below:

Why do you want to participate in the High School Internship Program?

Why do you consider yourself a diverse student?

List the clubs, organizations, sports, leisure activities, community service, and any internship program(s), legal or otherwise, in which you have participated or are scheduled to participate in.

Please review the profiles of the MMM attorneys and the various practice areas on our firm's website, www.mmmlaw.com, and tell us which attorney and practice area you would be



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interested in learning more about and why. **Please be cognizant of whether the attorney is currently practicing, or retired – please choose only currently practicing attorneys.**



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Teacher Reference

For the Applicant: In the blanks below, fill in and sign your name. Give this form to a teacher or administrator at your school and ask him or her to fill it out completely. Please make sure the completed, and signed form is submitted with your application.

Applicant name (please print) _____

Applicant signature _____ Date _____

Parent/guardian signature _____ Date _____

Parent/guardian name (please print) _____ Date _____

Name of High School _____

Signature of Reference _____ Date _____

Name of Reference (please print) _____

For Reference: This applicant will be involved in a challenging experience that includes working in a business and professional environment. Not everyone is equipped to enjoy, profit from, or even cope with this experience. To be successful, the applicant must have a high degree of motivation and the ability to adjust to different environments and tasks. In addition, the applicant must have displayed an interest in the law.

Please indicate the student's Grade Point Average: _____

Please indicate, by checking the appropriate spaces, your estimate of the applicant's characteristics. If you wish to add comments, please do so on another sheet of paper.

	Excellent	Good	Average	Poor	Unknown
1. Common sense and good judgment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Ability to take direction cheerfully	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Sense of responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Ability to express him/herself	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Ability to follow through with projects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Intellectual curiosity and imagination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Additional Comments: _____



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Conditions of Participation

I, _____, give permission for my child, _____, to participate
(Parent/Guardian) (Student's Name)
in Morris, Manning & Martin, LLP's 2022 High School Internship Program.

The High School Internship Program for Diverse Students will commence on June 13, 2022. The program is tentatively planned for two weeks, but is subject to change. During the term of the High School Internship Program for Diverse Students, students will work thirty (30) hours per week, and will be compensated for time worked.

Students should arrive each morning at their assigned area by 9:00 a.m., except when instructed otherwise.

Students are expected to dress in business casual attire, be well groomed and conduct themselves in a professional manner at all times.

Any inappropriate behavior, or failure to follow given instructions will be cause for termination from the program.

NOTE: Students chosen to receive an interview may be videotaped for panel review.

[Student]

[Parent/Guardian]